

HUI OPENING & ATTENDEES

Mihi:

Rulon confirmed that in Liz Browns absence he was running the hui

Karakia:

Rulon Nutira

Tae ā-tinana – Present (via ZOOM):

Rulon Nutira, Trish Harrison Hunt, Bridget Robilliard, David Perenara O'Connell, Graham Nutira (late)

He Whakapāha - Apologies:

Graham Nutira (lateness), Liz Brown

In Attendance:

Kia Houpapa – Kaihautū

Rose Nutira – Minute taker

DISCUSSION AND DECISION ITEMS

Conflicts of Interest

- Liz Hill Taiaroa to be removed as a parent of an employee, Emma resigned her position

OPERATIONAL UPDATE

Staff Update

COVID

- We currently have 7 staff isolating
- Packs have and continue to be delivered
- Received \$20k between two Whānau Ora Navigators, further funding has been requested
- Received some resources from CDHB & TRoNT with more to come
- RAT's have been received
- Ensures RAT's are made available especially to our vulnerable
 - RATS to be given to Malcolm as he is on a number of Trusts and attends hui
 - Office advised that Sissy is COVID +
 - Whānau Ora Navigators work with vulnerable whānau
- How and/or who is reaching out?
 - Via Social Media Survey which has also been emailed out
 - Through whānau advising the office which is encouraged
 - Contact is made by WOra Naus and Te Puawai who is working in the COVID space
 - Suggestion made to also consider Taumutu based whānau who do not whakapapa to Taumutu Runanga

BEACHED WHALES

- Puamiria, David and Rulon attended along with marae staff
- Two whales, large and small were moved to higher ground as the tide was coming in, needed to wait on DoC staff to attend
- Thanks to locals (Tim ?) and a Farmer who assisted with the moving and final burying

Moved that

- Kia is to contact the District Manager Janine Sidery to recognise the mahi that was undertaken by the locals and to recompense them by way of a sizeable koha
- Taumutu volunteers to volunteer travel
- Kia is to report back to the Executive following his discussion with Janine

Bridget Robilliard/Trish Harrison Hunt

Carried

Abstentions

David Perenara O'Connell

Rulon Nutira

PUAKA MATARIKI NARRATIVE

- Paper not tabled and is to be circulated to the Executive
- It is for schools who make enquiries regarding Matariki
- Community Enquiries can be given information from a Taumutu Perspective
- Taumutu Schools who make enquiries to be forwarded to the Ruahikihiki Portfolio via David

LINCOLN AGGREGATES

- Requested a hui with Liz Brown who declined
- Not important to Taumutu from a Strategic Priority perspective
- To be redirected to MKT

TE MAKURU PROJECT

- Papers (reports 1 & 2 tabled)
- Employed are 5 cadets, 1 Project Instigator and more recently a Trainer was employed
- There have been ongoing problems, largely caused by DoC, however these appear to be resolved
- Correction to the report – A Co Ordinator wasn't appointed, the selected person declined /withdrew from the position and position was readvertised
- Liz Brown has been in conversation with Janine
- Milestone payments have not been made as milestones had changed
- Currently both Dan & Renata are isolating although Dan should be back at weeks end
- Accountant completes our budget report
- It was noted that the following are what is important with this project
 - Are milestones/deliverables being met?
 - As this is a collective initiative with other papatipu rūnanga, are we building on the engagement with them?
 - What is the strategy to pick up Motukarara Nursery at the conclusion of the project?
- It is considered that the nursery is not fit for purpose as accessibility is difficult. DoC Reserve land all has covenants on it. Area is surrounded by the racecourse, Bowling Green, Hall which are all owned by different Trusts and there no good water source.
- Kia has been looking into other options/sites with SDC.
- 3 nurseries are currently for sale
- A 400-hectare site at Rolleston is available, has an unlimited reticulated water supply with an option of:
 - Lease
 - To buy outright
 - Partnership
 - SDC need ¼ million plants per year
- Could be of commercial interest to the Taumutu Charitable Trust and something they may wish to consider
- We need to be clear with our intentions to other rūnanga. As they are out doing their own thing they may not wish to continue with this venture

Recommend that Rūnanga Executive members meet with the Community Partners for further discussions

Trish Harrison Hunt/David Perenara O'Connell

- Liz & Kia had previously met with MBIE refunding and they could potentially fund a commercial operation set up, but only if it was a joint operation

FUNDING APPLICATIONS UPDATE

- DIA have approved \$30k funding, not tagged and is for building capacity
- \$75k is coming from Te Putahitanga along with resources from TRoNT, CDHB & foodbanks
- Funding available for fixing up Trust properties
- Oranga Fund \$180k (DIA/TPK) is a 3-stage process. Stage 1 is a rūnanga wide strategic plan exercise re marae development
- \$60k funding available via the 3 waters Reform initiative
- Meeting with school principals who were impressed with the workshops recently held and are interested in investing funding to help Taumutu build capacity and capability.

Hauora initiative that has been well received and further discussions with the portfolio are needed.

- \$180k Pest control funding from TPK and Liz is to discuss with other rūnanga chairs
- Noted that there is a Banks Peninsula Group already in action, contracted to employ whānau members. Better to contribute funding there and work with them than to create another initiative.

ACTION: Kia to discuss this with sara Wilson regarding being part of their operation. It is noted that this will also tie into Project Tawhaki and the land at Kaitorete Spit.

STAFFING UPDATE PROPOSAL

- Paper tabled
- Current positions considered needed in the office:
 - Communications vacancy. With Emma resigning, there is a need for a replacement. Person will also work with accounts and staff salaries
 - Kaitohutohu Hauora – current part time employee has been acting in this role as had plans to continue study, but that plan has since changed. Would like to appoint into a fulltime position
 - Expressions of interest has been made for further Whānau Ora Navigators to be employed
 - A 2IC position in a one-year fixed term role at \$95k salary, pending confirmation of external funding
- Discussion
 - Kaihautu KPI's are not yet complete and need to be before considering further staff appointments
 - A recruitment process needs to be undertaken rather than a direct appointment
 - There is a need to ensure the right staff are being employed to deliver outcomes for the identified strategic priorities
 - Staff budget is not huge and there is currently no excess available, mindful of budget blow outs
 - 2IC salary is considered huge, need to know what this role entails and is a supporting role and not taking mahi away from the Kaihautu

- Agreed that this is placed on hold until further discussions can be held when the Chair returns

RŪNANGA AGM DATE

- Kia spoke with new auditor who considers the current timeline from the rūnanga financial year end, accountants' role in the audit and the information coming through to the auditor to be too restrictive. With many other businesses changing their YE dates to June, it puts pressure in the auditors.
- Rūnanga Constitution does not specify a date, just that it needs to be held in September.
- The auditor would like to add a week to the current September AGM hui date, Kia has suggested that 2 weeks be added to the date for the AGM.

- Discussion point was raised to consider returning to our old auditor at Ashton Wheelans as they better understand how rūnanga work.
- Deferred for further consideration

UPDATE FROM SDC QUARTERLY HUI

- Letter re Three Waters was sent and received by Mayor Sam Broughton
- Representation proposal from SDC for Puamiria and Te Puawai to attend the 1/4ly SDC hui.
 - Opportunity for successional planning.
 - Agreed that it was deferred to next hui
- Further discussion/ideas re \$50k funding to be held

MKT SHAREHOLDER VACANCY

- Megan is now an employee of MKT and has resigned as the Taumutu Rūnanga Shareholder Representative to MKT
- Deferred to next hui

TE PUTAHITANGA FUNDING

- Funding payments are outstanding. There has been difficulties within Te Putahitanga, but funding is expected to be paid soon.

COMPLIANCE

FINANCE

- No financial report
- Trish to reschedule hui with the rūnanga accountant. Currently paying a monthly fee & need to ensure reporting to the Rūnanga is clear and easily understood.

MEDIA

- Media enquiries re beaching of whales may come to office
- All media responses will be made by David
- DoC has given a statement to the Ellesmere Echo

BOARD ACTION LIST

- Not table

STRATEGIC RELATIONSHIPS

- Letter re Three Waters was sent and received by Mayor Sam Broughton
- Casting vote taken by Mayor Sam in favour of Three Waters

TRENDS/EVENTS IMPACTING ON ORGANISATION EFFECTIVENESS

- COVID – office is functioning well, staff are able to cover absences
- Te Makuru cadets are working from home in study

TRONT

- No hui since Rūnanga Mtg update

RŪNANGA HUI MINUTES – 22 FEBRUARY 2022

- DRAFT minutes to be circulated to Executive

GENERAL BUSINESS

- David to contact Tracy Nutira whose husband Victor is Ukranian to offer letters of support to the NZ Immigration in support if there is an attempt to repatriate Ukranian whānau to New Zealand.
- Portfolio hui – dates to restart these hui are to be advised.

KARAKIA

Rulon Nutira

Approved



Liz Brown
Chairperson