**Te Taumutu Rūnanga Executive Hui**

**Meeting Room – 75 Main South Road, Sockburn**

**6pm, Tuesday 21 March 2023**

**HUI OPENING & ATTENDEES**

**Karakia:**

Rulon Nutira

**Tae ā-tinana – Present:**

*Office:* Rulon Nutira, Liz Brown, Liz Hill Taiaroa, Graham Nutira

*ZOOM:* Trish Harrison-Hunt, David Perenara O’Connell (late), Pari Hunt (late)

**He Whakapāha - Apologies:**

Bridget Robilliard, Puamiria Parata Goodall, David Perenara O’Connell (lateness), Pari Hunt (lateness)

**In Attendance:**

-

**previous Board hui Minutes**

* Tabled

**Moved** that the minutes of the Executive Hui, 28 February 2023 are a true and correct record.

**Rulon Nutira/Liz Hill Taiaroa** **Carried**

*Matters Arising*

* *Correction:*  Page 3: tauiwi to be changed to ‘other iwi’

**Redactions**

* Nil advised

**CONFLICTS OF INTEREST**

* Nil advised

**DISCUSSION AND DECISION ITEMS**

**OPERATIONAL UDATE**

**Staffing**

*Two Admin support positions 15 – 25 hrs per week*

Two fixed term admin roles could become full time roles if that was felt to be appropriate. There is room in the budget for them.

Need to consider ways of employing /contracting our own to grow capacity internally.

**Moved** that the advertising for two admin roles be progressed.

**Trish Harrison Hunt/Rulon Nutira Carried**

*Interim Operations Manager Role – Part Time (Megen McKay)*

Role to be extended until December 2023. We appreciate her continued oversight and guidance as we move forward in the structural review.

**Moved** that the *Interim Operations Manager* (Megen McKay) role be extended to 20 December 2023 which will enable ongoing office stability.

**Liz Brown/Trish Harrison Hunt Carried**

*To be noted:*

*Katrina* rang the Chair, to confirm marae flooding due to Waikekewai being backed up, mostly around the playgrounds and wetlands. She also advised that the Bunds constructed in front of Whakamatakiuru had worked well.

*David Notification to come from ECan*:

North of Timaru (around Temuka) there is coastal inundation occurring. Will be increasing the impact along the Taumutu coast including Tim Sansons place, Rakaia, and Milford Huts. Potential evacuation from Rakaia Huts. This is a significant event.

**Strategic Planning 2023**

*Wānanga Series for remainder of 2023*

April - Employment Issues, same wānanga, run on two separate nights. Trish to facilitate a ZOOM Hui for whānau.

May - Investments & future use of pūtea

July – Structural review options wānanga if possible or alternate topic (Part 1)

September - Structural review options wānanga if possible or alternate topic (Part 2)

November – tbc

*Ruahikihiki portfolio – April 2023, a possible hīkoi to Ōnuku*

*AGM Date*

AGM confirmed - 10 September 2023.

Wānanga prior to AGM.

*Charitable Trust*

Nominations Timeline - Office to find Trustee appointment order from previous minutes. If it is not clearly defined a name(s) in the hat process to be employed.

**EXTERNAL ISSUES**

**Selwyn District Council**

Liz Brown advised she had been contacted for feedback on the list of candidates for CEO.

**Ngāi Tahu Property**

Kelly Barry, Chair - Wairewa had notified Liz B of their interest in a property in Lincoln shown to them by Wayne Vargas. They consider it an investment opportunity and wanted to bring it to our attention. Wayne Vargas to meet with the *Property Committee* (Liz, David & Graham) to discuss options for Taumutu.

**COMPLIANCE MATTERS**

**Financial report**

Executive payments:

* Honoraria Payments: To be discussed by email whether the TRoNT Alt Rep should receive a share of the payment, historically the TRoNT ALT has not been awarded a share as they receive a payment from TRoNT as the ALT is a paid position.

Projected Budget

- Query re staff budget, to be checked with Megen

- Members expenses are the honorarium & communications payments

**Moved** that the Financial Report be accepted.

**Trish Harrison Hunt/Rulon Nutira Carried**

**HEALTH & SAFETY**

Nil to advise

**STRATEGIC RELATIONSHIPS**

Noting to report

**TE RŪNANGA o NGAI TAHU REPRESENTATIVE REPORT**

Taonga assets wānanga was held. Policy to be written, for adopting in June this year.

**RŪNANGA MINUTES**

March 2023 Minutes

**GENERAL BUSINESS**

*Marae bookings*

Are able to be taken from schools outside the rohe.

*Lake Opening Protocol*

Taumutu prefer a mid-Aprilopening. Trudy Heath went ahead with ECan without talking to Taumutu Lake Opening Group (Graham, Malcolm, Donald, Pari) prior to the current opening the Lake. Trudy has since contacted Graham & they’re to meet to discuss the protocols with the opening of Te Waihora.

*Te Matapuna*

Pari Hunt to submit a formal paper on the new entity **Te Matapuna** to the Rūnanga Executive & the Rūnanga Hui for a formal agreement to be made before the set up the new company.

**NEXT HUI**

Tuesday 11 April 2023

**KARAKIA WHAKAMUTUNGA**

Rulon Nutira

**Approved**

***Liz Brown***

**Chairperson**